

महाराष्ट्र राज्य रस्ते विकास महामंडळ मर्यादित.,
(महाराष्ट्र शासनाचा उपक्रम)
वांद्रे रेक्लेमेशन डेपोसमोर, के.सी.मार्ग, वांद्रे (प), मुंबई - ४०० ०५०.
दुरध्वनी : (०२२) २६४३३८२६, Website : www.msrdc.org
सीआयएन : U४५२००MH१९९६SGC१०१५८६,



MSRDC Ltd, invites applications from the qualified and experienced candidates for appointment on the post of 'DEPUTY COLLECTOR' (2 post) (Unreserved)' purely on contract basis fulfilling the following criteria :

1. **Post** - Deputy Collector (2 post) (Unreserved)
(One Post for Washim District)
(One Post for Land and Survey Section, Head Quarter)
2. **Educational Qualification** - Graduate / Post Graduate from reputed university
3. **Experience** - a) Should have work experience on the post of Dy. Collector in Government / Semi Government / PSU.
b) Should have total 25 years of experience in Government / Semi Government / PSU.
c) For Dy. Collector, Washim - One who has worked as a SDO / RDC in Washim District for minimum 2 years.
d) For Dy. Collector in Head Quarter - One who has worked as a Dy. Collector in Mumbai Metropolitan Region for minimum 2 years.
4. **Age Limit** - Maximum upto 62 years.
5. **Consolidated Pay** - Pay will fixed as per G.R., G.A.D., No. MIS/2715/CR 100/13, dtd. 17.12.2016
6. **Contract Period** - For 2 years.

TERMS & CONDITIONS OF APPOINTMENT

(I) **AGE CRITERIA :**

1. Completed age would be as on 01.11.2020
2. Date of Birth will be considered as per the S.S.C. Certificate / Leaving Certificate.

(II) **GENERAL CONDITIONS :**

1. The period of appointment shall be for 2 years, and is extendable on year to year basis at the discretion of MSRDC.
2. The appointment is purely on contractual basis and the candidate shall not be entitled for any staff benefits over and above the consolidated pay.
3. The contract of appointment may be terminated by either side by giving 1 month notice or by paying the contractual remuneration on one month in lieu of notice period, if the circumstances so warrant.
4. Candidate should be able to read, write, speak and understand Marathi.
5. Should possess adequate knowledge of Computer applications.
6. Candidates must make sure that he/she is fulfilling all the required educational and experience criteria. Candidature can be cancelled at any time and any stage, if a candidate is not fulfilling the requisite criteria.
7. If any false/incorrect information furnished by the candidate is detected at any stage or recruitment process, his/her candidature will be cancelled.
8. Incomplete application will be rejected.

9. Selected candidate appointed in MSRDC will have to work at any place within the State of Maharashtra.
10. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection / recruitment shall result in disqualification of candidature.
11. Candidate must remain present with their own expenses for the Interview.
12. Candidates should keep their mobile number and e-mail ID active for the entire duration of the recruitment drive. All official communication will be sent to their respective e-mail ID.

(III) OTHER CONDITIONS:

1. **Age, Education and Experience will be calculated as on 01.11.2020.**
2. MSRDC reserves the right to change/cancel/ modify/add any of the criteria, method of selection, number of posts, appointment etc. (if required) in the interest of MSRDC with or without assigning any reason.
3. MSRDC has right to cancel this advertisement without giving any notice at any time.
4. MSRDC also reserves the right to shortlist the application for calling the candidates for interview. No enquiries/correspondence will be entertained in this regard. Decision of appointing authority shall be final and binding for all purposes.
5. Decision of MSRDC in all matters related to this recruitment drive will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by MSRDC in this behalf.
6. **Last date of receipt of application is 20.11.2020.**

(IV) HOW TO APPLY -

1. Download Recruitment Application Form.
2. Fill/retype all the required information in Application Form.
3. Attach all the required attested documents including updated Bio Data/Resume with the Application Form.
4. Put Application Form, all relevant documents, in an envelope and seal the envelope.
5. Write **Application For The Post of 'Dy. Collector' (On contract basis)** on the top of the envelope.
6. **Send the application by hand delivery or by RPAD to the following address and should reach MSRDC on or before 20.11.2020 at 17.00 hrs.:**

General Manager (Administration)
M.S.R.D.C. (Ltd)
Opp. Bandra Reclamation Bus Depot,
Near Lilavati Hospital,
Bandra (W), Mumbai - 400 050.

7. **Applications received after 20.11.2020 at 17.00 hrs. for any reasons what so ever will not be considered and such applications will be treated as rejected.**

(V) SELECTION PROCEDURE -

1. Eligible candidates will be called for Interview.
2. The dates of interview will be communicated to the shortlisted candidates separately through e-mail only.

Sd/-
VC & MD
MSRDC Ltd.

Maharashtra State Road Development Corporation (Ltd)

(Government Undertaking)

APPLICATION FOR THE POST OF 'DEPUTY COLLECTOR'

(On Contract Basis)

Instructions:

1. Please fill the form using a ball point pen and in **CAPITAL LETTERS** only.
2. Filling all the fields is mandatory.
3. Acceptance of this form by the MSRDC does not constitute validity of candidature. Final validity of candidature shall be determined at a subsequent stage.
4. Read the advertisement for the post in question before filling up the form.
5. **Incomplete application will be summarily rejected.**

Paste Recent
Passport Size
Photograph

1. Name (In capital) :
First Name Middle Name Surname
2. Date of Birth :
age as on 01.11.2020 Years Months
3. Sex (Male /Female) :
4. Category :
5. Marital Status (Married / Unmarried):
6. Nationality :
7. Present Address in full with Pin code :
(This address will be used for all
communication)
8. Phone No : (Mobile) :
(Land line with STD Code)
9. E-mail address :
10. Permanent Address in full with Pin code
11. Are you a Domicile of Maharashtra (Yes/No):

12. Place of Birth :

13. Education Qualifications (In Reverse Chronological Order) :

Sr. No.	Examination Passed	YES / NO	Board / University	Year of Passing	Specialised Subjects	Percentage & Division / Class
1						
2						
3						
4						
5						

14. Additional Qualification, if any :

15. Languages : (please ✓)

Language	Read	Write	Speak	Understand
English				
Marathi				
Hindi				

16. Employment Details (from earlier to present employment) (if any):

Name of the Office / Organization	Name of Post held	Nature of Work	Duration / Period		
			From	To	Total (in months)
Total work experience (In Months)					

20. Attach the following Documents :(Self Attested Copies)

1. S.S.C certificate Yes / No
2. School Leaving Certificate Yes / No
3. Graduation/Degree Certificate Yes / No
4. Post Graduation Certificate (If any) Yes / No
5. MSCIT Certificate Yes / No
6. Experience Certificates Yes / No
7. Any other (Please specify) Yes / No

Declaration :

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I also understand that my candidature is liable to be cancelled in case of any false statement.

Signature of Candidate :

Name of Candidate :